COMP6250/ENGN6250

**PROFESSIONAL PRACTICE 1**

PROJECT EVALUATION

peer-assessment and project contribution

**STUDENT NAME & U-NUMBER:**

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| Yifan Luo, u7351505 |

**STUDENT SUMMARY INFORMATION**

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| **Workshop Group No.** | | 5 |
| Workshop group members (please also label with \*\* those people in your group project): | | |
| 1. | Cindy Sue \*\* | |
| 2. | Yuchen Xing \*\* | |
| 3. | Guangrui Luo \*\* | |
| 4. |  | |
| 5. |  | |
| 6. |  | |

**GROUP PROCESS REFLECTIONS**

*Provide some of your perspectives on how your group project is functioning. For example: has there been respectful and positive behavior in the group to align the project to each others’ strengths, skills and interests? What challenges have you overcome in the project? This is space for you to reflect on your group project over the semester (100-600 words)*

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| In this group project, we use a set of Google software to help us collaborate online. We share knowledge and respect each other’s personalities and strengths. Tasks are well organized during the whole process, we have regular meetings each Saturday, to review what was done last week and make decisions for the next week.  At the beginning of each task, we first have a meeting to organize the process and negotiate the workload for each team member. During the process, we propose our problems or questions on WeChat, and group chat together regularly until we are all satisfied with the solution. |

**PEER EVALUATION and CONTRIBUTION CHARACTERISATION**

*How would you characterize the functioning of your group project task and team in its final stage? Please fill out the following table, marking ‘x’ at the appropriate place in the scale.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Thinking about your whole group, please respond on the Likert scale to the following statements:* | *Strongly Agree* | *Agree* | *Neither agree nor disagree* | *Disagree* | *Strongly Disagree* |
| **Group project** | | | | | |
| Our group members are all satisfied with the project and we are all happy in week 12 | 🗹 |  |  |  |  |
| Our group members have all been able to apply their skills and interests to the project during the semester | 🗹 |  |  |  |  |
| The group has made good progress after we received feedback from the tutor | 🗹 |  |  |  |  |
| Each group member has adequately contributed to the project task |  | 🗹 |  |  |  |
| **Team functioning** | | | | | |
| Our group members all respect each other | 🗹 |  |  |  |  |
| Our group members all acknowledge and appreciate each others different skills | 🗹 |  |  |  |  |
| Our group has a positive culture and way of working | 🗹 |  |  |  |  |
| Our group has found ways to value the contributions of each member | 🗹 |  |  |  |  |
| Our group has found ways to harness productive conflict and constructive criticism |  | 🗹 |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Now think individually about what levels you and your colleagues are performing at* | *Level of task effort* | *Quality of work / discussion / facilitation so far* | *Level of attention to team functioning* | *Quality of behaviour* |
| *Mark in each box below each criterion as: 5 – Outstanding; 4 – very good; 3 – good; 2 – satisfactory; 1 – unsatisfactory/poor* | | | | |
| **Yifan Luo** | 5 | 5 | 5 | 5 |
| Cindy Sue | 5 | 5 | 5 | 5 |
| Yuchen Xing | 4 | 4 | 5 | 5 |
| Guangrui Luo | 4 | 4 | 5 | 5 |
| [team member name] |  |  |  |  |
| [team member name] |  |  |  |  |
| [team member name] |  |  |  |  |

*Note - please compare your team 'internally'. That is, we understand that everyone is ‘very good', but by definition not everyone can be ‘very good' within your team, and by choosing this for all members you demonstrate that you do not understand the purpose of this evaluation form.*

*CONTRIBUTION STATEMENT*

*To complement and explain the above ratings, please provide a comment on who has contributed what to the task and group work. Please refer to all group members including yourself. This can be in terms of background reading, strategic thinking/past experience, team management (e.g. logistics, deadline setting), stakeholder liaison, team culture and happiness (e.g. making people feel welcome and listened to), written preparation activities, etc. (100-300 words)*

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| Yifan Luo: In charge of double-checking all the reports and landing pages. Cooperate with Cindy for the report writing, research, and final review. Co-work with Cindy on the design of PowerPoint and the landing page. Have a mock presentation with Guangrui.  Cindy Sue: Our team leader, who schedules the deadlines and workloads for each team member. She organized our team and designed the framework of PowerPoint and group reports. She also contributed the landing page and her toolkit.  Yuchen Xing: In charge of his toolkit idea. Create the prototype of the questionnaire. Help the team collect materials for the report.  Guangrui Luo: Have a mock presentation with Yifan. Help the team collect materials and do research on some topics of the report. |

**COURSE EXPECTATIONS AND RELEVANCE (optional)**

*Provide a brief overview of to what extent your course expectations were met, not met or surpassed, and why. For example, you could comment on specific lessons that led to a changing perception of the courses’ value for your life and career aspirations. Or issues that didn’t allow you to reach your potential (100-300 words).*

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